

**HAMAL**  
**COMMUNITY DEVELOPMENT**  
**DISTRICT**

**REGULAR MEETING**  
**AGENDA**

**October 26, 2016**

**Hamal Community Development District**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-Free: (877) 276-0889**

October 19, 2016

Board of Supervisors  
Hamal Community Development District

<p><b><u>ATTENDEES:</u></b> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>
---

Dear Board Members:

The Board of Supervisors of the Hamal Community Development District will hold a Regular Meeting on **Wednesday, October 26, 2016 at 8:30 a.m.**, at the **Briar Bay Clubhouse, 3400 Celebration Blvd., West Palm Beach, Florida 33411**. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Approval of **September 7, 2016** Public Hearings and Regular Meeting Minutes
4. Discussion/Consideration of Replacement to Fill Unexpired Term of Office, SEAT 2; *Term Expires November, 2018*
5. Consideration of Kings Management Services, Inc., Proposal Number 5890 for Coconut Tree Trimming
6. Ratification of Lighting By Design 2016 Holiday Lighting Proposal and Contract
7. Continued Discussion: Florida Association of Special Districts (FASD)
8. Consideration of Allstate Resource Management, Inc., Estimate to Remove and Recondition Set of Floating Fountain Jets
9. Approval of Unaudited Financial Statements as of September 30, 2016
10. Service Reports
  - Allstate Resource Management, Inc.
11. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    - **NEXT MEETING DATE: December 21, 2016 at 8:30 A.M.**

12. Supervisors' Requests and Public Comments

13. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (904) 386-0186.

Sincerely,



Howard McGaffney  
District Manager

**FOR BOARD MEMBERS AND STAFF TO  
ATTEND BY TELEPHONE:**

**Call-in number: 1-888-354-0094  
Conference ID: 7491428**

Kings Management Services, Inc.  
13682 Sand Ridge Road  
Palm Beach Gardens, FL 33418

# Proposal

Date                      Number  
10/3/2016                5890

Name / Address

Hamal CDD  
c/o Wrathell, Hart, Hunt and Assoc, LLC  
2300 Glades Road, Suite 410W  
Boca Raton, FL 33431

Description	Qty	Rate	Amount
Trim coconut trees and remove coconuts on the thirty five (35) trees on both side of the entrance to Hamilton Bay. These trees are on Hamal property. Dispose of debris.	35	35.00	1,225.00

Acceptance and Approval of Proposal:

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

**Total \$1,225.00**



## 2016 Holiday Lighting Proposal and Contract

---

5454 Alta Way, Lake Worth, Florida 33467

Phone: 561-714-4233/Email: john@johnnoll.com

October 3, 2016

Ms. Claudia Bennis  
Hamal Association  
3400 Celebration Boulevard  
West Palm Beach, FL 33411  
561-686-3600  
cbennis@castlegroup.com

Dear Claudia Bennis and Board Members:

Thank you for the opportunity to propose Holiday Lighting for the Hamal Association Community again this year. Lighting by Design has been serving customers in Palm Beach, Broward and the surrounding counties for over 13 years. We pride ourselves in providing beautiful holiday lighting designs and outstanding customer service as evidenced by the fact that, on average, **95% of our customers renew** with Lighting by Design every year.

A few communities that we light are listed below and more are available upon request. We are happy to provide you with contact information or feel free to reach out to them directly to secure a reference.

- Canyon Lakes
- Cobblestone Creek
- Toscana
- Highland Beach Club

Thank you for your consideration and we look forward to creating an attractive entry, one that may bring a little cheerfulness to those as they come home or receive visitors during the festive season.

Prices quoted below include the following:

- **Materials:** Commercial-grade LED lighting; cords, clips and timers used throughout the display
- **Installation & Take Down**
- **Maintenance of the entire display.** Response is within **48** hours to "On call" requests and many times the same day.

John Noll  
President, Lighting by Design  
561-714-4233

<b>Briar Bay</b>	<b>Color</b>	<b>Price</b>
<u>2 Monument Signs</u> Light top edge of each with 56' C9 WW lights Total 112'	WW	\$448
<u>5 Queen Palm Trees</u> (behind East sign) Heavily spiral wrap trunks with 3 sets each WW lights Total 15 sets	WW	\$300
<u>4 Queen Palm Trees</u> (behind West sign) Heavily spiral wrap each trunk with 3 sets each WW lights Total 12 sets	WW	\$240
<b>Hamilton Bay</b>	<b>Color</b>	<b>Price</b>
<u>2 Monument Signs</u> Light top edge of each with 34' C9 WW lights Total 68'	WW	\$272
<u>6 Coconut Palm Trees</u> (3 behind each sign) Heavily spiral wrap trunks with 5 sets each WW lights Total 30 sets	WW	\$600
<u>4 Triple Alexander Palms</u> (2 at each sign) Heavily spiral wrap 12 trunks with 4" WW lights Total 20 sets	WW	\$400
<b>Total LED</b>		<b>\$2260</b>

Deposit of 50% due upon scheduling installation balance of is due upon completion of installation.

**Option A.** 1 yr. LED Contract.

LED 2015 \$2260

**Option B.** 3 yr. LED Contract includes a 15% discount per year.

LED 2016 \$1921

LED 2017 \$1921

LED 2018 \$1921

**(Please initial one:) Option A \_\_\_\_\_, B \_\_\_\_\_**

**Installation and Take Down**

All lights will be installed with a completion date for turn on by \_\_\_\_\_, 2016.

Takedown of lights will be done between \_\_\_\_\_ & \_\_\_\_\_, 2017.

**ADDITIONAL INFORMATION**

**Maintenance**

Lighting by Design understands that your holiday lighting is lit for a limited amount of time and that you want service issues to be addressed as quickly as possible. We have taken several steps to help minimize service issues, however, if service is required, please call **561-714-4233** so that we can address your needs as quickly as possible.

**Tree and Hedge Trimming**

To ensure that your holiday lighting and decorations are installed properly, your trees must be trimmed prior to the installation of your lighting. Please have your entire tree trimming completed by **October 1<sup>st</sup>**.

**GFCI (Ground Fault Circuit Interrupter)**

A GFCI is a device that has been installed that offers personal protection against electrical shock. When your holiday lights or outlets get wet from rain or sprinkler systems, your GFCI will trip and need to be reset. **Please have your sprinkler times changed to a time when your holiday lighting is off.** To reset your GFCI outlet simply depress the red “reset” button. This can only be done when lights and outlets are dry. **Lighting by Design is not responsible for resetting the GFCI outlets.**

**Mini Lights**

Lighting by design uses high quality Conical LED Mini Lights (Warm White or Colored). There is no filament used and the casing is ultra-strong polymethyl-methacrylate lamp body (basically a hardened plastic) sealed to increase water resistance. These lights are cool to the touch, eliminate the risk of fire, and take approximately 1/10 the power to energize as compared to a regular bulb. They come in 50 light sets with 4” or 6” spacing between bulbs.

All trunks are spiral wrapped with 4” or 6” sets LED mini lights.

Lighting by Design takes the utmost care and precaution to protect your premises and property. Customer hereby authorizes Lighting by Design to install and take down all materials on said property as provided herein. Customer agrees to defend, hold harmless and indemnify Lighting by Design from and against all claims, liabilities to any third parties for injury, death or damage to person, property, trespass, and all other damage or loss arriving out of the installation and/or takedown or location of materials, unless such damage or loss is a result of the gross negligence of Lighting by Design.

I hereby accept and authorize the work set forth above or attached hereto:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

John Noll Date: October 3, 2016

John Noll, Lighting by Design



**ESTIMATE**

Hamal Community Development District  
 c/o Wrathell, Hunt & Associates, LLC  
 2300 Glades Road, Suite 410W  
 Boca Raton, Florida 33431

DATE:            TERMS:                            DELIVERY:  
 8/30/2016    Balance due on installation            Four (4) weeks from date of acceptance

**Fountain #2**

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
One (1)	Remove and Recondition Set of Floating Fountain Jets	\$ 735.00
	<ul style="list-style-type: none"> <li>• Removal and Disassembly of Jets</li> <li>• "Acid" Wash/Sanding/Polishing to Clear Jets of Mineral Deposits</li> </ul>	
	Fountain Flush, Jet Installation and Adjustment	\$ 300.00
	<b>Total:</b>	<b>\$1,035.00</b>

**Note:** The fountain jets will be removed and evaluated for necessary repairs. At this time the fountain will also be flushed in an attempt to remove accumulated internal shells and other debris. If the blockage is severe, or jets damaged beyond repair, additional measures may be necessary. We will provide a separate quotation for any additional necessary repairs or replacement parts beyond the scope of this estimate.

**Allow 7 to 10 business days from start to job completion for jet reconditioning. The fountain will be inoperable during this time period.**

---

*THIS OFFER IS GOOD FOR THIRTY (30) DAYS FROM DATE OF QUOTATION.*

---

ALLSTATE RESOURCE MANAGEMENT, INC.

CUSTOMER ACCEPTANCE -  
 The above prices, specifications  
 and conditions are satisfactory  
 and are hereby accepted.

By: \_\_\_\_\_

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**HAMAL  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
SEPTEMBER 30, 2016**

**HAMAL  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GENERAL FUND  
SEPTEMBER 30, 2016**

	General Fund	Debt Service Fund 2006	Total Governmental Funds
<b>ASSETS</b>			
Cash	\$ 296,097	\$ -	\$ 296,097
Investments			
Centennial	252,582	-	252,582
Finemark MMA	249,061	-	249,061
Finemark ICS	278,277	-	278,277
Iberia - MMA	25,043	-	25,043
Revenue (series 2006)	-	538,879	538,879
Prepayment (series 2006)	-	113	113
Due from other funds			
General fund	-	1,811	1,811
Deposits	50	-	50
Total assets	<u>\$1,101,110</u>	<u>\$ 540,803</u>	<u>\$ 1,641,913</u>
<b>LIABILITIES</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 5,408	\$ -	\$ 5,408
Due to other funds			
Debt service (series 2006)	1,811	-	1,811
Total liabilities	<u>7,219</u>	<u>-</u>	<u>7,219</u>
<b>FUND BALANCES</b>			
Nonspendable			
Prepays and deposits	50	-	50
Restricted			
Debt service	-	540,803	540,803
Assigned			
3 months working capital	132,277	-	132,277
Sound barriers	50,000	-	50,000
Stormwater pump station	100,000	-	100,000
Culvert repair/replacement	50,000	-	50,000
Disaster recovery	200,000	-	200,000
Unassigned	561,564	-	561,564
Total fund balance	<u>1,093,891</u>	<u>540,803</u>	<u>1,634,694</u>
Total liabilities and fund balances	<u>\$1,101,110</u>	<u>\$ 540,803</u>	<u>\$ 1,641,913</u>

**HAMAL  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED SEPTEMBER 30, 2016**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Maintenance assessments	\$ -	\$ 474,808	\$ 471,307	101%
Fair share agreement	-	37,727	46,302	81%
Interest & misc. income	115	2,168	1,500	145%
Total revenues	<u>115</u>	<u>514,703</u>	<u>519,109</u>	99%
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Supervisors	861	4,306	7,536	57%
Management	3,408	40,894	40,894	100%
Trustee	-	4,337	4,350	100%
Legal	3,649	11,965	15,000	80%
Engineering	686	4,028	5,000	81%
Audit	-	6,489	6,489	100%
Arbitrage rebate calculation	750	1,500	1,250	120%
Dissemination agent	-	1,000	1,000	100%
Website	-	615	500	123%
Postage	72	1,413	750	188%
Legal advertising	2,100	2,492	2,500	100%
Office supplies	-	53	250	21%
Other current charges	-	101	750	13%
Dues, licenses & subscriptions	-	175	175	100%
Insurance	-	5,765	5,750	100%
Pump station/equipment insurance	-	2,691	2,300	117%
Total administrative expenses	<u>11,526</u>	<u>87,824</u>	<u>94,494</u>	93%
<b>Maintenance</b>				
Telephone	199	2,335	2,040	114%
Landscape maintenance				
Mowing, edging, pruning & weed control	7,145	85,737	87,446	98%
Turf replacement	-	-	2,000	0%
Mulch	-	7,485	16,500	45%
Insect, weed, fertilization	3,633	43,599	44,477	98%
Annuals removal, replacement, installation	-	28,785	6,000	480%
Tree pruning	-	-	23,500	0%
Irrigation system maintenance	793	9,510	7,260	131%
Irrigation repairs	1,752	14,080	6,000	235%
Capital outlay	-	-	53,000	0%
Landscape replacement	-	-	25,000	0%
Preventative maintenance: pump station	925	4,700	8,050	58%
Catchbasin cleanout	-	2,280	15,000	15%
Repair/maintenance: pump station	2,339	3,350	4,000	84%

**HAMAL  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED SEPTEMBER 30, 2016**

	Current Month	Year to Date	Budget	% of Budget
<b>Maintenance (continued)</b>				
Lake maintenance	1,800	21,600	22,032	98%
Fountain maintenance	3,180	7,447	18,020	41%
Holiday landscape lighting	-	2,260	9,000	25%
Contingency	452	12,448	16,830	74%
Utilities	4,702	60,618	62,000	98%
Total maintenance expenses	<u>26,920</u>	<u>306,234</u>	<u>428,155</u>	72%
<b>Other fees and charges</b>				
Property appraiser	-	150	1,141	13%
Tax collector	-	4,594	4,909	94%
Total other fees and charges	<u>-</u>	<u>4,744</u>	<u>6,050</u>	78%
Total expenditures	<u>38,446</u>	<u>398,802</u>	<u>528,699</u>	75%
Excess (deficiency) of revenues over (under) expenditures	(38,331)	115,901	(9,590)	
Fund balance - beginning	1,132,222	977,990	850,131	
Fund balance - ending				
Nonspendable				
Prepaid expenditures and deposits	50	50	-	
Assigned				
3 months working capital	132,277	132,277	132,277	
Sound barriers	50,000	50,000	50,000	
Stormwater pump station	100,000	100,000	100,000	
Culvert repair/replacement	50,000	50,000	50,000	
Disaster recovery	200,000	200,000	200,000	
Unassigned	561,564	561,564	308,264	
Total fund balance - ending	<u>\$ 1,093,891</u>	<u>\$ 1,093,891</u>	<u>\$ 840,541</u>	

**HAMAL  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE - SERIES 2006  
FOR THE PERIOD ENDED SEPTEMBER 30, 2016**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Maintenance assessments	\$ -	\$ 845,204	\$ 838,921	101%
Interest	103	1,327	-	N/A
Total revenues	<u>103</u>	<u>846,531</u>	<u>838,921</u>	101%
<b>EXPENDITURES</b>				
Principal 5/1	-	380,000	380,000	100%
Interest 11/1	-	225,091	225,091	100%
Interest 5/1	-	225,091	225,091	100%
Total expenditures	<u>-</u>	<u>830,182</u>	<u>830,182</u>	100%
<b>Other fees and charges</b>				
Tax collector	-	8,178	8,739	94%
Total other fees and charges	<u>-</u>	<u>8,178</u>	<u>8,739</u>	94%
Total expenditures	<u>-</u>	<u>838,360</u>	<u>838,921</u>	100%
Excess (deficiency) of revenues over (under) expenditures	103	8,171	-	
Fund balances - beginning	<u>540,700</u>	<u>532,632</u>	<u>524,578</u>	
Fund balances - ending	<u><u>\$ 540,803</u></u>	<u><u>\$ 540,803</u></u>	<u><u>\$ 524,578</u></u>	