MINUTES OF MEETING HAMAL COMMUNITY DEVELOPMENT DISTRICT

A Regular Meeting of the Hamal Community Development District's Board of Supervisors was held on Wednesday, June 25, 2014 at 8:30 a.m., at the Briar Bay Clubhouse, 3400 Celebration Blvd., West Palm Beach, Florida 33411.

Present and constituting a quorum were:

Brian Dowling Chair Robert Simeone Vice Chair

Joseph PetrickAssistant SecretaryIone SeniorAssistant SecretarySteven Pincus (via telephone)Assistant Secretary

Also present were:

Howard McGaffney McGaffney, Hunt and Associates, LLC

Leo Giangrande (via telephone)District EngineerRoy Van Wyk (via telephone)District CounselSarah Warren (via telephone)District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. McGaffney called the meeting to order at 8:32 a.m., and noted, for the record, that Supervisors Dowling, Simeone, Petrick and Senior were present, in person. Supervisor Pincus was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2014-7, Electing Officers of the District (to reflect Howard McGaffney as Assistant Secretary)

Mr. McGaffney advised that he is assuming certain responsibilities on behalf of Mr. Wrathell and the District; therefore, Management felt it prudent to elect him as Assistant Secretary, allowing him to sign District documents.

Mr. McGaffney presented Resolution 2014-7 for the Board's consideration.

Ms. Senior asked how many Assistant Secretaries serve on the Board. Mr. McGaffney stated that Mr. Dowling serves as Chair, Mr. Simeone as Vice Chair, Mr. Wrathell as Treasurer and the remaining Supervisors serve as Assistant Secretaries.

On MOTION by Mr. Simeone and seconded by Mr. Petrick, with all in favor, Resolution 2014-7, Electing Officers of the District, to reflect Mr. Howard McGaffney, as an Assistant Secretary, was adopted.

FOURTH ORDER OF BUSINESS

Approval of April 23, 2014 Public Hearing and Regular Meeting Minutes

Mr. McGaffney presented the April 23, 2014 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 21: Add "(via telephone)" after "Roy Van Wyk"

Ms. Senior requested an update on the insurance coverage for the pump station, as discussed at the prior meeting. Mr. McGaffney advised that he validated the insurance coverage and forwarded the information to Mr. Dowling; all the equipment is covered by the current policy.

In response to Mr. Giangrande's inquiry, Mr. McGaffney confirmed that the stormwater pump station and equipment are covered under the District's general policy and he will forward the policy to Mr. Giangrande, for review. Mr. McGaffney noted that he and Mr. Dowling were involved in the initial setup of the policy and are comfortable with the terms. Mr. Giangrande indicated that he will file the policy for future reference.

On MOTION by Ms. Senior and seconded by Mr. Simeone, with all in favor, the April 23, 2014 Public Hearing and Regular Meeting Minutes, as amended, were approved.

Discussion: Meeting Agendas

This item was an addition to the agenda.

Mr. Dowling informed the Board that Ms. Gillyard called him to ask whether everyone is content with the method in which they receive their agendas. He explained that, currently, the

agenda is emailed approximately one week prior to the meeting and the Board has the option to receive a hard copy of the agenda, via mail or FedEx, approximately seven days in advance of the meeting. Mr. Dowling pointed out that the FedEx option is more expensive and conveyed that, personally, he is happy to receive the agenda, via email. Mr. Pincus stated that he is content with the email version and does not see a reason for the District to incur shipping charges, in addition to the printing fees, unless it is absolutely necessary. Mr. Dowling clarified that Management does not charge an additional fee for printing the agenda. Mr. Petrick conveyed that he previously discussed receiving the agenda, via mail, with Ms. Gillyard. Ms. Senior and Mr. Simeone were satisfied with the email version of the agenda. Mr. Dowling asked Mr. McGaffney to inform Ms. Gillyard of Mr. Petrick's preference.

FIFTH ORDER OF BUSINESS

Continued Discussion: Quotes for Pond Fountain Lighting (RS)

Mr. McGaffney recalled that Mr. Simeone was not present during this discussion, at the prior meeting; therefore, the Board chose to continue the conversation. He noted that the proposals considered at the last meeting were included behind Tab 6. Mr. Simeone clarified that the Fifth Order of Business relates to the fountain lighting and is different from the Sixth Order of Business. Mr. Dowling explained that both items were tabled, as Allstate Resource Management, Inc., (Allstate), did not transmit a proposal for Lake #7.

Mr. Simeone reported that he discussed the fountain lighting options with several residents and they were not receptive a change; therefore, he is withdrawing his request from the agenda.

Mr. Dowling indicated that technology has improved, since the fountains were installed, making it easier to install multicolored lighting; however, the District's fountains are several years old and upgrading to the newer technology would be too costly. Mr. Dowling felt that it is not fiscally prudent to proceed with the upgrade, unless there was a huge demand, and there is none. He noted that this matter can be removed from the agenda and addressed, in the future, if necessary.

Mr. McGaffney summarized that no further action is required; therefore, this item will not be included in future agendas.

SIXTH ORDER OF BUSINESS

Consideration of Fountain Proposals from Allstate Resource Management, Inc.

• Lakes #1, #9 & #5

Lake #7

Mr. McGaffney recalled that this item was tabled from the last meeting because a proposal was not received for Lake #7. He noted that, in addition to the proposals, email discussions between Staff and Allstate were included in the agenda, for informational purposes.

Ms. Senior asked why the Board is considering installing a fountain in Lake #7. Mr. Dowling recalled that a Supervisor suggested installing an additional fountain because the lake is so large. He recalled that a second fountain was added to Lake #6, at Sail Harbor, due to its size. He noted that fountains assist in aerating the water and keeping the water healthy.

Mr. Simeone explained that Allstate analyzed the lakes to determine the need for fountains. He acknowledged that an additional fountain, in Lake #7, would be for aesthetic purposes and noted that many of the District improvements are made for beautification of the community. Mr. Simeone stated that two proposals were received for Lake #7, a 10-horsepower fountain and a 7.5-horsepower fountain.

In response to Mr. Simeone's question, Mr. Dowling presumed that the existing fountains are 7.5-horsepower; with the exception of Lakes #3 and #5. Discussion ensued regarding the horsepower of the current fountain in Lake #7. Mr. McGaffney stated that Andy previously advised him, via email, that the fountain in Lake #7 is 10-horsepower. Mr. Dowling opined that the new fountain should contain the same spray pattern and horsepower as the existing fountain.

Mr. Simeone stated that the Board tries to make improvements without having to raise assessments, unless it is absolutely necessary. He suggested financing the additional fountain with "Capital outlay" funds that were previously allocated for Jog Road improvements, which will eliminate the necessity to raise assessments.

Ms. Senior articulated her preference to lower assessments, rather than considering an increase. It was Ms. Senior's understanding that Allstate's report confirmed that the lake has sufficient aeration and an additional fountain would be strictly for aesthetics. Mr. Simeone concurred. Ms. Senior voiced her opinion that an additional fountain is superfluous.

Mr. Simeone stated that he is representing several residents who requested an additional fountain in Lake #7, especially since it will not increase assessments. He acknowledged that the

inclusion will be for aesthetic purposes and expressed his agreement with Mr. Dowling's suggestion to install a 10-horsepower fountain.

Discussion ensued regarding the fountain's electrical connection.

Ms. Senior pointed out that an additional fountain will increase maintenance costs. Mr. Dowling concurred. Mr. Simeone stated that the increase will be minute. Mr. McGaffney indicated that the current fountain maintenance expense is approximately \$4,000, for all the fountains.

Mr. Petrick noted that the additional fountain will cost approximately \$35,000 to \$38,000, with the electric and cable. He asked whether the District will be over budget if it is installed in the current fiscal year. Mr. McGaffney advised that repainting the barrier wall, earlier in the year used a large portion of the District's fund balance, as well as capital outlay. Ms. Senior pointed out that installation of the turn lane was another expense. Mr. Petrick stated that the funds are available; therefore, he does not have a problem, as long as another project is not slated, in the near future, and the District will not go over budget. It was noted that the fiscal year ends September 30.

Mr. Dowling voiced concern with overspray. He recalled that the existing fountain, in Lake #7, was relocated because the wind was blowing water into residents' backyards and many complaints were received. Mr. Simeone suggested installing the lower horsepower fountain and asked if the fountains are equipped with a "fluctuation line" that will control the amount of water spray. Mr. Dowling replied that it does not.

Discussion ensued regarding the location of Lake #7. It was noted that Lake #7 cannot be observed from Jog Road and 70% of the community does not have a view of the lake.

Mr. Dowling acknowledged that residents request many things but everyone's requests cannot be accommodated. He explained that he does not have an issue with accommodating "reasonable" and "functional" requests; the fountain will be strictly for aesthetics, as Allstate's reports confirm good water quality and oxygen levels in Lake #7. Mr. Dowling opined that the lake is not big enough to accommodate another fountain and reiterated his concern with the overspray.

Mr. Simeone recalled that the existing fountain was initially installed 150' to 200' from the shoreline; overspray will not be in issue, if the additional fountain is installed in the center of the lake. He stressed that assessments will not increase to subsidize the fountain and reiterated that the Board approves many improvements for aesthetic purposes.

Mr. McGaffney pointed out that the fountain may not be feasible this fiscal year. Mr. Simeone suggested including the improvement in the Fiscal Year 2015 budget. Mr. Petrick stated that the District is approaching the end of the fiscal year and deduced that the fountain could be installed this fiscal year, if the funds are available.

Mr. McGaffney explained that the fountain would be an unbudgeted expense for Fiscal Year 2014. He clarified that the District can determine how much is available in the unassigned fund balance, after all expenditures have been reported the end of the fiscal year; the amount might be lower than expected, due to the barrier wall project. Mr. McGaffney pointed out that the Board is required to vote on unbudgeted line items and asked Mr. Van Wyk for his input.

Mr. Van Wyk explained that the District will have less carry forward balance to reduce assessments for Fiscal Year 2015, if the fountain is installed this fiscal year. He noted that an "unassigned fund balance", which is not part of the carryforward, can be utilized for capital improvements.

Ms. Senior asked if the existing fountain, in Lake #7, is in the center of the lake. Several Board Members replied no. Ms. Senior questioned whether the existing fountain must be moved, if the additional fountain is installed. Mr. Dowling confirmed that it does not need to be moved.

Mr. Simeone recalled that the Board previously discussed and approved an additional fountain in Lake #6. Mr. Simeone opined that Lake #7 is a large lake and needs another fountain; many residents "want a lot of things" and he is a resident and wants the additional fountain. Ms. Senior noted that she is a resident, as well.

Mr. McGaffney clarified that Mr. Simeone is not requesting that the fountain be installed during this fiscal year. He surmised that Mr. Simeone is stating that the fountain is a "capital project" and the funds are available in "capital outlay". Mr. McGaffney noted that the unassigned fund balance will be healthier next fiscal year, than it was this year but the fountain may be installed in either year.

Mr. Simeone advised that the fountain "is not something that we absolutely have to do" and can be installed next fiscal year. He acknowledged that 70% of Hamal residents will not have a view of the lake; however, 30% of the residents will. Mr. Simeone disclosed that he resides next to Lake #7 and is part of the 30%.

Mr. McGaffney suggested a motion to determine how many Board Members were in favor of the fountain.

Mr. Pincus recalled that the second fountain was installed in Lake #6 because the lake is L-shaped and was not receiving the full benefit from one fountain. A second fountain was added to oxygenate the entire lake. Mr. Pincus suggested conferring with Allstate to determine whether there is a cost effective way to move the existing fountain, in Lake #7, to a location where it can be observed by a higher volume of residents, while still properly oxygenating the lake. He noted that having two fountains in Lake #7 will be close in proximity and may increase the potential for overspray into resident homes.

Mr. Simeone contended that the map is not to scale; therefore, any items placed on the map will appear close in proximity. He reiterated that Lake #7 is a large lake. With regard to the overspray, Mr. Simeone suggested installing the 7.5-horsepower fountain. He asserted that making 30% of the residents happy is the Board's responsibility and noted that all improvements do not benefit 100% of the community.

Mr. Dowling clarified that the map is to scale and agreed with Mr. Simeone's statement that Lake #7 is a large lake. He acknowledged that, although the map is drawn to scale, it does not accurately portray the size of the lake. Mr. Dowling explained that Lake #7 is one of the three largest lakes in the community and noted that Lake #6 is the only lake with two fountains. Mr. Dowling agreed that the Board should keep residents happy; however, he does not believe that money should be expended just because it is available. He voiced a preference to be fiscally responsible and questioned whether the additional fountain is worth the expense. In his opinion, the community should be viewed as a whole.

Discussion ensued regarding Lake #6. It was noted that an additional fountain was added because of the size of the lake.

Mr. Dowling reiterated that his primary concern is the potential for the overspray reaching homes and encountering the same problems that occurred with the existing fountain. He noted that a 7.5-horsepower fountain should be installed to avoid overspray issues.

Mr. Simeone explained that 10-horsepower produces a 35' high spray, while a 7.5-horsepower produces a 25' high spray and noted that he and other residents adjacent to Lake #7 are requesting an additional fountain. Mr. Simeone indicated that the cost will be \$20,000, plus approximately \$5,000 for the hookup and electrical. Mr. McGaffney advised that Allstate estimated \$8,000 for permitting and electrical. Discussion ensued regarding the transformer box, electrical panel and the additional costs. Mr. McGaffney noted that Allstate cannot provide an exact price until they measure and determine the length of wiring needed.

Mr. McGaffney asked Mr. Van Wyk if any action taken, prior to the budget hearing, is premature. Mr. Van Wyk noted that the Board can include the improvement as an unbudgeted item this fiscal year or include it as a line item for the next fiscal year. Mr. McGaffney questioned whether Mr. Van Wyk is recommending a specific line item, instead of including the funds in "capital outlay". Mr. Van Wyk noted that the funds can be added to fountain maintenance, if that line item exists. Mr. McGaffney indicated that he will confirm with Mr. Pinder and Mr. Wrathell whether that approach is permitted; from an auditing perspective, as maintenance and capital improvements are different. Mr. Van Wyk explained that a line item can be created, this fiscal year, via a budget amendment, if necessary.

Mr. McGaffney summarized that, per today's discussion, the additional fountain will have minimal health benefits and will be installed primarily for aesthetic purposes. He noted that installation can be performed during this fiscal year, or the next, and a motion should be made to proceed or Mr. Simeone can poll the Board, prior to making a motion.

Mr. Simeone motioned for installation of a 7.5-horsepower fountain, in Lake #7, in a not-to-exceed amount of \$30,000.

Mr. Pincus recalled earlier discussion regarding matching the new fountain to the existing 10-horsepower fountain and asked whether the existing fountain will be lowered to a 7.5-horsepower, or is the Board "backing off from the consistency model". Mr. Dowling stated that, ideally, there is a preference to match the existing fountain; however, the 7.5-horsepower is preferable due to the overspray potential, as the difference in the height of the spray is 10'. Mr. Dowling noted that the heights of the spray will be unnoticeable from a distance.

Mr. McGaffney reminded the Board that Mr. Simeone motioned for installation of 7.5-horsepower fountain, in Lake #7, in a not-to-exceed amount of \$30,000. In response to Mr. McGaffney's question, Mr. Simeone clarified that the fountain is to be installed during Fiscal Year 2014. Mr. Dowling added, pending availability of funds. Mr. McGaffney asked Mr. Van Wyk if the wording of the motion is satisfactory. Mr. Van Wyk replied affirmatively and noted that the Board can proceed, unless additional discussion is necessary.

Mr. Dowling reminded the Board that the District will incur operational costs, in addition to maintenance costs. A 7.5-horsepower fountain consumes approximately \$350 worth of electricity, monthly, and the 10-horsepower consumes \$450, per recent Florida Power & Light (FPL) invoices.

Ms. Senior voiced a preference to abstain from this vote. Mr. Van Wyk advised that she is not permitted to abstain. In response to Mr. Dowling's comment, Mr. McGaffney explained that a Board Member can abstain if there is a conflict of interest. Mr. Van Wyk concurred.

On MOTION by Mr. Simeone and seconded by Mr. Petrick, with Mr. Simeone, Mr. Petrick and Mr. Dowling in favor, and Ms. Senior and Mr. Pincus dissenting, installation of a 7.5-horsepower fountain, in Lake #7, during Fiscal Year 2014, in a not-to-exceed amount of \$30,000, pending confirmation of the availability of funds, was approved. (Motion passed 3-2)

Mr. Dowling recalled discussion, at the prior meeting, regarding the possibility of installing an additional fountain in Lake #. He asked Mr. Pincus if feedback was received from residents, during the HOA meetings, regarding requirements for fountain installations in Lakes #1 or #3.

Mr. Pincus indicated that minimal input was received, from approximately 20 to 30 homeowners; he does not believe that it is a matter of great concern. Mr. Pincus noted that the HOA president can be asked to discuss the fountains during their meetings to determine whether there are concerns that the District Board is not aware of. Due to the vote passed today, Mr. Pincus suggested postponing installation of additional fountains, unless a substantial discount is received or there are concerns with the health of the existing lakes. He expressed concern with the lack of available funds to install more than one fountain, at this time.

Mr. Dowling noted that Allstate did not provide a discount rate for additional fountains. In response to Mr. Pincus' question, Mr. Dowling noted that Allstate confirmed that all of the lakes have sufficient aeration and are currently healthy. Mr. Pincus requested that Management make a note to include this discussion during consideration of the Fiscal Year 2016 budget.

Mr. Pincus announced that he must attend a deposition and will be leaving the meeting shortly.

In response to Mr. McGaffney's question, Mr. Dowling confirmed that the discussion regarding Lakes #1, #9 and #5 can be removed from future agendas.

SEVENTH ORDER OF BUSINESS

Continued Discussion: Fiscal Year 2015 Proposed Budget

Mr. McGaffney highlighted the "Allowable discounts (4%)" and the \$518,604 "Total revenues", on Page 1, and noted that the "Legal" and "Management/recording/accounting" fees were updated, per discussions held at the previous meeting. On Page 2, Mr. McGaffney noted that "Briar Bay & Jog Road:" will be removed and the \$52,500 will be added to the "Capital outlay" line item. He noted that the \$112,600, reflected in "Capital outlay", is related to the barrier wall painting project. On Page 3, Mr. McGaffney detailed the line items under the "Assigned" category. Mr. McGaffney advised that the balance of the "Unassigned" line item varies, as funds are expended, throughout the year. The proposed "Fund balance - ending (projected)" is \$780,039.

Mr. Dowling referred to the "Mowing, edging, pruning & weed control" line item and noted that the 2% increase was not reflected in the "Proposed Budget FY 2015". Mr. McGaffney recalled discussion regarding a 2% consumer price index (CPI) increase for the landscape contractor.

Mr. Dowling asked Mr. Van Wyk for a status on renewal of the King's Management Services, Inc. (King's) contract. Mr. Van Wyk advised that an executed contract should be received, shortly. Mr. Dowling asked Mr. Van Wyk to send a copy of the executed contract to Management's office, for the District's records and noted that the Fiscal Year 2015 budget amount should match the contract amount.

Mr. McGaffney will confirm the amount and advise the Board, via email.

***Mr. Pincus left the meeting at 9:36 a.m. ***

Mr. McGaffney advised that the "Definitions of General Fund Expenditures" are reflected on Pages 4 through 6.

Mr. McGaffney advised that the proposed assessment increases are reflected on the "Assessment Comparison" table, on Page 9.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk introduced Ms. Sarah Warren and noted that she will assist with District business.

Mr. Van Wyk reported that no one filed to run for the two seats expiring in November. Mr. Dowling asked if the qualifying period ended. Mr. McGaffney replied affirmatively. Mr.

Van Wyk explained that the Board will declare the seats vacant and the remaining Board Members will appoint two Supervisors.

B. Engineer

Mr. Giangrande reported that construction of the turn lane is progressing smoothly, with minor rain delays.

In response to Mr. Dowling's question, Mr. Petrick concurred with Mr. Giangrande. He noted that moderate rainfall today, will allow the swale to compact further and assist to deter cracks and other damages, in the future. He reported a delay, due to a main irrigation line, requiring the work to be outsourced to a contractor with a specialty license. Mr. Petrick noted that the construction is not causing traffic delays; therefore, to ensure that the work is performed properly, it should not be rushed.

Mr. Dowling asked when the lane will be completed. Mr. Petrick questioned whether the contract has a completion clause. Mr. Dowling replied affirmatively. Mr. Petrick pointed out that completion may be delayed due to the weather and the irrigation line. Mr. Petrick reported that Craig A. Smith & Associates (Craig A. Smith) and the contractor are in constant communication and copy him on emails; there have been no concerns regarding delays.

Mr. Giangrande advised that he previously discussed the potential of residents being upset with the contractor because of construction delays. Mr. Giangrande asked the Board to advise him sooner, rather than later, if there is anything he can do to expedite construction. He noted that it is Craig A. Smith's intent to complete the project, as soon as possible.

Consideration of Sail Harbor Planting Proposal

This item was an addition to the agenda.

Mr. Dowling advised that Sail Harbor submitted a proposal to the Briar Bay board for plantings. Briar Bay observed that the proposed plantings are on District property. Mr. Dowling referred to a map, included in a handout, and confirmed that it is District property. He explained that Sail Harbor would like to install two mirrored islands at their entrance, one on Eaton Street and the other on the opposite side of the street. Sail Harbor will pay for the installation on the opposite side of the street. Mr. Dowling suggested that the District install the island to avoid the necessity of an easement.

Mr. McGaffney asked Mr. Van Wyk if the District can authorize Sail Harbor to install the island and then assume maintenance, to avoid the need for an easement.

Mr. Van Wyk advised that the District can proceed either way. The District can grant a landscape/maintenance easement to Sail Harbor and allow them to maintain it or the District can authorize them to plant the island and transmit a bill of sale for the planting, with the District performing maintenance.

Mr. Dowling suggested paying for installation of the island, at the proposed cost of \$5,456. He noted that the District can expend half of that amount in legal fees for the preparation of an easement. Mr. Dowling voiced a preference to install and maintain the island to save money on legal fees.

Mr. Simeone noted that the plants would be installed for aesthetic purposes and asked who will benefit from the plantings and whether the District has the funds to proceed. Mr. Dowling noted that everyone driving into the community will benefit, as the island will be clearly visible; he noted that the funds are available.

On MOTION by Mr. Dowling and seconded by Ms. Senior, with all in favor, the King's Management Services, Inc., proposal, for installation of an island on District property, at the Sail Harbor entrance, in the amount of \$5,456, as discussed, was approved.

Mr. McGaffney reviewed the budget and confirmed that \$25,000 is budgeted for plantings and funds have not been utilized, to date.

C. Manager

i. Approval of Unaudited Financial Statements as of May 31, 2014

Mr. McGaffney presented the Unaudited Financial Statements as of May 31, 2014. He recalled Mr. Pincus' comments regarding the balance in the "FineMark ICS" accounts and confirmed that the line item is a combination of several accounts. He noted that the "Total liabilities & fund balances" was \$1,474,478.

On Page 2, Mr. McGaffney noted that "Revenues" were at 97%.

Under "Expenditures", Mr. McGaffney highlighted the principal and interest payments for the Series 2006 bonds. The "Total fund balance - ending" was \$502,023, as of May 31.

On MOTION by Mr. Petrick and seconded by Mr. Simeone, with all in favor, the Unaudited Financial Statements as of May 31, 2014, were approved.

ii. 1,973 Registered Voters in District as of April 15, 2014

Mr. McGaffney reported that there were 1,973 registered voters residing within the boundaries of the District as of April 15, 2014.

iii. NEXT MEETING: September 10, 2014 at 8:30 A.M.

Mr. McGaffney advised that the next meeting is scheduled for September 10, 2014 at 8:30 a.m., at this location. He noted that the public hearing will be held on that date.

NINTH ORDER OF BUSINESS

Supervisors' Requests and Public Comments

Mr. McGaffney confirmed that Mr. Petrick will receive a hard copy of meeting agendas, going forward, and Mr. Dowling will coordinate the fountain installation in Lake #7.

There being no Supervisors' Requests and Public Comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Simeone and seconded by Ms. Senior, with all in favor, the meeting adjourned at 9:52 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Secretary/Assistant Secretary

Chair/Vice Chair